





DRIVER ENROLLMENT INSTRUCTIONS



STEP 1: SDG&E® POWER YOUR DRIVE™ ACCOUNT SETUP



Enroll in Power Your Drive via SDG&E MyAccount or as a Guest if you do not have a current SDG&E Account. Visit **www.sdge.com/pyd-driver** and follow the instructions.



Contact your site administrator to obtain your 8-digit Site ID #. This will begin with "MF" or "WP" followed by six numbers. The Site ID # is required to proceed with Step 2.



Once enrolled with SDG&E, you will receive an email from ChargePoint with instructions on how to finalize enrollment. You will need to access the links in this email to complete your enrollment.

STEP 2: CHARGEPOINT® ACCOUNT SETUP

NEW CHARGEPOINT CUSTOMER

- Access the email from ChargePoint to finalize your account, click the link to create a ChargePoint account.
- If asked for credit card information, you can bypass this step by clicking on "I have a Promo Code" and enter PYD2017. Please use all CAPS as it is case sensitive.
- To receive a ChargePoint card to initiate charging sessions, simply choose "Send me a free ChargePoint card."
- Accept Terms and Conditions.
- Enter your email address or unit number and select "create account."
- Download the ChargePoint app from your app store and start charging!

EXISTING CHARGEPOINT CUSTOMER

- Access the email from ChargePoint to finalize your enrollment, click the login link to connect to your existing ChargePoint Account.
- Agree to the Terms and Conditions and click "Submit Request."
- Use your ChargePoint App or ChargePoint Card to access and manage charging as normal.

-chargepoin+:

Congrats on signing up for the SDG&E Power Your Drive program!

To complete registration in the Power Your Drive program, please click here:

Having Issues? Just email support@chargepoint.com or call 1.888.758.4389 to let us know.

Happy charging!



HOW TO USE THE CHARGERS

Tap In

First, make sure you enable NFC (near field communication) in your ChargePoint account through the app. Then simply tap the orange "Start Charge" button on the app.

Lift the connector

Push the button on the connector to lift it out of the holster.

Plug in and Check in

Plug the connector into your electric vehicle and make sure that you are charging (there are often indicator lights on the dashboard to confirm you car is charging).

Tap out

When you get back to your electric vehicle, tap your phone or card on the station to end your session.

Unplug

5 Unplug the connector and return it to the holster.

HOW TO PAY



Your Power Your Drive charges will be billed by SDG&E separately from your home electricity bill.



Go Green! Be sure to sign up for paperless billing and auto-pay.



You can access an itemized statement of the charges on your Power Your Drive bill through MyAccount.
Other Bill Payment Options can be found at sdge.com/residential/pay-your-bill.

RATES & COSTS

Click <u>here</u> to watch a video on how to

charge your car



SDG&E provides an hourly price to EV drivers. Hourly prices are established the day before at about 7:00 pm.



The ChargePoint app will allow you to set a maximum price that you would like to pay. You can change this maximum price as needed. If the hourly price exceeds your maximum price, the charging station will stop charging your car.

Set it and forget it. You're in control.

To view current and historical prices at your site, visit sdge.com/pyd-map and click the icon for your specific site.

DriverSupport (ChargePoint) 1-888-758-4389 Support@ChargePoint.com Site Host Support (ChargePoint) 1-877-850-4562 Support@ChargePoint.com Damaged Charging Station (SDG&E) 1-800-411-7343 Billing or SDG&E MyAccount questions (SDG&E) 1-800-411-7343

PYDSupport@sdge.com

For more information visit: sdge.com/pyd