



**& WILDFIRE  
SAFETY**



## EMERGENCY PREPAREDNESS CHECKLIST **FOR BUSINESSES**

### WHAT IS A PUBLIC POWER SAFETY SHUTOFF (PSPS)?

We take our responsibility to operate the electric grid very seriously. If high-risk wildfire conditions threaten our ability to safely operate the system, we'll turn off power to protect public safety. We take into consideration many items before deciding to shutoff power. These factors include but are not limited to: the circumstances of the emergency, wind speed measurements, vegetation moisture, temperature, humidity, field observations by SDG&E® crews and information from fire agencies. For more information and to update your contact information, please visit [sdge.com/psps](https://sdge.com/psps) and download the **SDG&E Alerts mobile app**.

### HOW CAN MY BUSINESS ENSURE THAT EMPLOYEES, TENANTS AND CUSTOMERS KNOW WHAT TO DO DURING A PSPS?

Creating an emergency preparedness plan can help keep your business running during a power outage. Take a few minutes to write a step-by-step plan for dealing with power outages, including which practices, systems and technologies you'll implement. Most importantly, be sure to test your plan ahead of time with your employees to ensure everything and everyone is prepared.

- Update your company's contact information at [sdge.com/notifications](https://sdge.com/notifications)
- Identify backup charging methods for phones, computers, and mobile credit card processors
- Have at least one corded landline phone that requires a phone jack
- Build or restock your emergency kit to include flashlights, fresh batteries, first aid supplies, food, and water
- Keep hard copies of updated emergency phone numbers, employee rosters and appointments
- Designate an emergency meeting location
- Unplug or turn off all appliances during an outage to help avoid overloading circuits when the power is restored
- Know how to safely use fire extinguishers
- Ensure any backup generators are ready to safely operate

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## TIPS FOR GENERATORS AND BACKUP POWER\*:

Backup electric generators can be a valuable part of your emergency preparedness plan when a power outage occurs. They can turn the lights back on, keep appliances running and power essential equipment and electronic devices. However, generators can also be extremely dangerous, so it's important to review the following tips:

- Determine generator needs and sizes
- Establish a contract with a rental firm if you do not own a generator
- Conduct annual hands-on training for generator installation and use for employees
- Have a backup/contingency plan for failed generators
- Create a resource inventory
- Know run times for generators to determine fuel needs
- Assign staff members with specific generator responsibilities

For additional tips on generator safety, please visit [sdge.com/generator](https://www.sdge.com/generator).

*\*SDG&E is not responsible for providing backup power before or during a de-energization.*



### FOR MORE INFORMATION AND PREPAREDNESS TIPS,

call SDG&E at 800-411-7343 or visit [sdge.com/wildfiresafety](https://www.sdge.com/wildfiresafety) and [prepareforpowerdown.com](https://www.prepareforpowerdown.com)

