

VNM-A/NEM-V/NEM Aggregation (Option 2 NGOM Method) Checklist

- 1) FIELD MEETING REQUIRED
 - a) Contact SDG&E at 858-636-5585 to schedule field meeting.
 - b) A single line drawing (SLD) showing proposed interconnection is required.
 - c) SDG&E to review whether project qualifies for requested program.
 - d) SDG&E to review/approve proposed Net Generator Output Meter (NGOM) location(s).
 - e) Review Service Standards and requirements for project.
 - f) Discuss project timelines.
- 2) CUSTOMER REQUESTED OUTAGE
 - a) If Customer Requested Outage is required, a second meeting will be scheduled with a SDG&E Customer Project Planner. (Planner is responsible for scheduling of outage request)
 - b) A 4 week minimum lead time to schedule Customer Requested Outage is required.
 - c) Customer/Contractor is responsible for outage costs.
 - d) Customer/Contractor must fill out Customer Requested Outage Form and submit to SDG&E Customer Project Planner along with electric single line drawing and approved bus tap drawing
 - e) Inspection release to re-energize from Authority Having Jurisdiction (AHJ) is required. Coordinate with SDG&E Customer Project Planner.
- 3) CREATE ADDRESS/ACCOUNT FOR Net Generation Output Meter (NGOM)(s)
 - a) SDG&E creates new address and account number for proposed NGOM(s) and sends to Customer/Contractor via e-mail.
- 4) NEM APPLICATION
 - a) Customer/Contractor submits application online through DIIS for each NGOM.
 - b) For applications >30 kW, submit two signed copies of Interconnection Agreement. For <30 kW, terms and conditions are required.
 - c) For projects with bus taps, an approved bus tap drawing is required.
- 5) APPLICATION REVIEW
 - a) Once T's and C's or Interconnection Agreements are received, SDG&E to review application and single SLD.
 - b) If corrections need to be made, Customer/Contractor to be notified by e-mail through DIIS. Contractor will make corrections and resubmit SLD through DIIS.
 - c) After application has been reviewed and accepted, SDG&E to send e-mail to Customer/Contractor with the following information:
 - i) Cost Letter

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- ii) Customer Payment Remittance Form
 - iii) Rule 2 Contract(s)
 - iv) Allocation Form or Aggregation Form
 - v) Continuity of Service Form
- 6) CUSTOMER/CONTRACTOR PAYMENT/FORMS
- a) Submit Payment
 - b) Return signed and dated Rule 2 Contract(s) (by mail or e-mail)
 - c) Return Allocation Form(s) or Aggregation Form(s) (by mail or e-mail)
 - d) Return Continuity of Service Form (Optional) (by mail or e-mail)
- 7) INSTALLATION COMPLETED BY CUSTOMER/CONTRACTOR
- a) Customer/Contractor to follow job requirements per NGOM Inspection Checklist.
 - b) The following inspection releases must be received from the AHJ:
 - i) PV Inspection Release(s) for each NGOM (address must match exactly)
 - ii) Meter Inspection Release(s) for each NGOM (address must match exactly)
- 8) SDG&E FIELD INSPECTION
- a) SDG&E Field Inspector to complete inspection per NGOM Inspection Checklist.
 - b) SDG&E will notify Customer/Contractor of any corrections that need to be made by e-mail through DIIS.
 - c) Meters scheduled to be set after Customer/Contractor passes field inspection.
- 9) APPLICATION COMPLETED/PTO
- a) SDG&E verifies meter has been set.
 - b) SDG&E verifies payment and all forms have been received.
 - c) PTO e-mail sent next business day to Customer/Contractor.