

Power Your DriveSM Enrollment - Rate to Host



A Sempra Energy utility[®]

DRIVER ENROLLMENT INSTRUCTIONS

1 Create/Login

Create a New ChargePoint Account or login to your existing ChargePoint Account.

2 Connect

Contact your site administrator to obtain your 8-digit Site ID # / Connection Code. The Site ID # is required to proceed.

3 Charge

Use your Smart Phone, ChargePoint App or ChargePoint card to activate a charging station session.

CHARGEPOINT[®] ACCOUNT SETUP

NEW CHARGEPOINT CUSTOMER

- 1 Visit www.chargepoint.com and click "Sign Up" in the top right corner.
- 2 Follow the prompts to create your new ChargePoint account.
- 3 Click "Connections" on the top banner bar.
- 4 Enter your 8 digit Site ID# when prompted to "Enter your connection code" and click "Apply."
- 5 Click "Request" and enter your workplace email address. Agree to the ChargePoint terms and conditions and submit request.
- 6 Download the ChargePoint app from your app store and start charging!

EXISTING CHARGEPOINT CUSTOMER

- 1 Log-in to your ChargePoint Account.
- 2 Click on "Connections" located on the top banner bar.
- 3 Enter your 8 digit Site ID# when prompted to "Enter your connection code" and click "Apply."
- 4 Click "Request" and enter your workplace email address.
- 5 Agree to the terms and conditions and submit request.
- 6 Use your ChargePoint App or ChargePoint Card to access and start charging!

HOW TO USE THE CHARGERS

- 1 **Tap in.** First, make sure you enable NFC (near field communication) in your ChargePoint account through the app. Then simply tap the orange "Start Charge" button on the app.
- 2 **Lift the connector.** Push the button on the connector to lift it out of the holster.
- 3 **Plug in and Check in.** Plug the connector into your electric vehicle and make sure that you are charging (there are often indicator lights on the dashboard to confirm you car is charging).
- 4 **Tap out.** When you get back to your electric vehicle, tap your phone or card on the station to end your session.
- 5 **Unplug.** Unplug the connector and return it to the holster.



Click [here](#) to watch a video on how to charge your car

DriverSupport (ChargePoint)
1-888-758-4389
Support@ChargePoint.com

Site Host Support (ChargePoint)
1-877-850-4562
Support@ChargePoint.com

Damaged Charging
Station (SDG&E)
1-800-411-7343

For more information
visit: sdge.com/pyd